



# 17<sup>th</sup> Judicial Circuit Court for the County of Kent

## Adoption Department

### PETITION FOR ADOPTION INFORMATION

If you wish to obtain information from a closed adoption file that was finalized through Kent County, the Court will require you to complete the attached: **PCA 327 Form** (Petition for Adoption Information and Order). **The form must be typed or written legibly in black ink.**

**Please note:** Adoption records are closed records and information contained within them can only be released to the:

- Adult adopted person
- Adoptive parents of a minor child
- Biological/former parent
- Adult biological/former sibling

#### **Additional requirements:**

You must submit a copy of your State/Government issued photo ID. If your current name is different than the name listed within the adoption papers you must also submit verification of your legal name change (i.e. marriage license, divorce judgment or court order name change). If you are applying for information as a direct descendent you must provide verification of lineage to the deceased adoptee via birth certificates as well as a death certificate of the deceased adoptee. The completed Petition is your request for either information from the file or a copy of the court order of adoption. Please check the appropriate box.

#### **Fees:**

The fee (**payable by check or money order to: 17<sup>th</sup> Judicial Circuit Court – Family Division**) to be paid at the time of filing:

**\$10.00** for a certified copy of the Order of Adoption **\$1.00** for each additional copy (processed within 5-7 business days)

**\$60.00** for file search of either non-identifying or identifying information. It is suggested that you reach out to the agency that facilitated the adoption first before contacting the court as their files often contain more details than the court adoption file. If you are unsure of the agency – contact the court for additional assistance. The court must process these requests within 63 days as well as provide information on how to secure the services of a confidential intermediary and a list of search and support groups.

**For details on Confidential Intermediary services – please see this process and corresponding petition under the “Additional Procedures” tab.**

STATE OF MICHIGAN  
17th JUDICIAL CIRCUIT - FAMILY DIVISION  
KENT COUNTY

PETITION FOR ADOPTION INFORMATION  
AND ORDER

FILE NO.

In the matter of \_\_\_\_\_, adoptee

PETITION

1. I, \_\_\_\_\_, am interested in this matter as  
Name (type or print)

- adult adoptee.
- biological parent.
- adult biological sibling.
- adoptive parent.
- other: \_\_\_\_\_  
specify

2. The adoptee was born \_\_\_\_\_ .  
Date

3. I request authorization to receive  nonidentifying information  identifying information as follows: (specify)

a certified copy of court-ordered adoption.

4. The reasons for requesting the information are:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Petitioner signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, state, zip Telephone no.

\_\_\_\_\_  
Attorney signature

\_\_\_\_\_  
Name (type or print) Bar no.

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, state, zip Telephone no.

Subscribed and sworn to before me on \_\_\_\_\_, \_\_\_\_\_ County, Michigan.  
Date

My commission expires: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date Notary public/Deputy Clerk

Notary public, State of Michigan, County of \_\_\_\_\_

ORDER

IT IS ORDERED:

5. The petitioner shall receive  nonidentifying information  identifying information as follows: (specify)

a certified copy of court-ordered adoption.

6. The petition is denied in whole or in part because:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge Bar no.

Do not write below this line - For court use only